

Dear Camp Quality GKC Family,

It seems so far away, but camp will be here before we know it! In preparation for camp, I would like to request a few things regarding the application of each camper as well as getting ready for check in.

- Please DO fill out the Camper Medication Form and DO mail it back with the application (even though the top of the page says not to!) as this process will hopefully speed check in. This form WILL be reviewed at check in just before camp; any changes will be made at that time.
- Please add your camper's diagnosis to Page 4 of the "Patient Application." You may provide this information on the Additional Notes Line. Although there is not a designated place for this information on this page, providing it here allows for better preparation on the part of the staff (as sometimes the Physical Exam Form completed by the physician is mailed separately at a later date; therefore, the diagnosis is not known until the Physical Exam Form is received).
- Please remember to send a picture of each camper as well as a copy of each camper's insurance card along with the application.
- The check in process will be very similar to that of last year with a variety of stations that must be completed before your camper is ready to board the bus. For medications, please bring a plastic bag containing each medication your camper is taking (in the original bottle is preferred for identification purposes). After reviewing the Medication Form and ensuring it is accurate and up to date, you and your camper will help the nursing staff set up the medications your camper will be taking for the week in a designated pill box provided by CQ GKC. Although everything will be set up for the week, we still ask that you send the plastic bag with each medication bottle in it for the week of camp in the event a pill is dropped, etc.
- Heads Up! The pick-up process after camp will also be changing this year. The nursing staff will accompany the buses back to the pick-up location where we ask that we spend just a few minutes with each parent (or designated person to pick up the camper) to quickly review the week of camp and provide the parents with any other necessary information. As this process is new, more details will follow.

I know there is a lot to be done prior to camp and that this adds to your list, but hopefully the above changes will help CQ GKC to better its processes and further ensure the safety and well being of each camper during the week of camp. It is truly a privilege to be able to share the week of camp with each child that attends! Thank you in advance for your cooperation with the above. If you have any questions, comments, or concerns, please feel free to contact me at any time: cell 816-726-6052 or e-mail: cdavisonrn@hotmail.com.

Sincerely,

Crystal Davison, RN, BSN
Camp Quality GKC Medical Coordinator